

CIRCULAR

Sub: Formation of Environment Cell and approving committee to process Environment Clearance for proposal with BUA 20,000 sqmt to 1, 50,000 sqmt

Ref: GOM UDD notification dated 28.06.2017

CIDCO Board Vide resolution 11901 dated 11/08/2017 has approved the proposal to adopt Government of Maharashtra notification dated 28/06/2017 regarding 'Integration of Environmental norms/Conditions in its sanctioned format including the schedules and appendices.

As per the same Environment Cell is formed for CIDCO. It will consist of the following members.

Constitution of Environment Cell of CIDCO

• Internal Members

Sr. No.	NAME of MEMBER	DESIGNATION	FIELD OF EXPERTISE
1.	Mr. R.S.Nayak	SE(HQ)/Convener	Engineering
2.	Mrs. Geetha Pillai	STE(S & Airport)	Transportation
3.	Mrs. Sheela Karunakaran	SE(Design)	Engineering /Transportation

• Panel of External Members :-

Sr. No.	NAME of MEMBER	DESIGNATION	FIELD OF EXPERTISE
1.	Ms. Mala Singh	External Consultant	Environment Science, Green building certification, Smart City
2.	Mr. Vivek Kulkarni	External Consultant	EIA consultant, ecology
3.	Mr. Nandakishore Joshi	External Consultant	Waste management, water conservation management
4.	Mr. Umesh Kulkarni	External Consultant	Environment, health, Ecology socio economic
5.	Mr. S.C. Deshpande	External Consultant	Water management, Waste Management (Solid & liquid)
6.	Mr. J.R. Nayak	External Consultant	Energy efficiency and renewable energy.
7.	Mr. V.C. Kamble	External Consultant	Waste Management (Solid & liquid)

SE (HQ) will head the Environment Cell of CIDCO. The members of the Environment Cell may be changed as per the requirement with the approval of VC&MD.

The member shall not have any type of relation with the organization, Developer, and consultant, etc. in respect of Environmental clearance for the proposal, while working as a member of the Environmental Cell. The scope of the work of the member of the Environmental Cell has been specified and shall offer recommendations within the defined scope.

Responsibilities of Environment Cell

1. SE (HQ) will be the Convener of the Environmental Cell.
2. AEE (EC) will be the nodal officer for Environmental Clearance subject in all respects.
3. The Environmental Cell shall receive application for Environment Clearance through CIDCO portal.
4. The Environmental Cell will conduct periodical meetings to process the application of environment clearance. The minutes of meeting shall be recorded and uploaded on the CIDCO EC Portal. SE (HQ) will maintain all the record of the Environmental Cell. AEE(EC) will arrange the said meetings.
5. AEE (EC) will maintain all types of the record as suggested by Environment Cell from time to time.
6. AEE (EC) will be Public Information Officer for providing information for the works related to Environment Cell in all respect. Also all account issues including payment to Environment Cell members etc. will be dealt by him under directions of SE (HQ). SE (Design) will be the first Appellate Authority for the Environment Cell.
7. The Environment Cell shall monitor the work of Environmental Audit process carried out by QBEA.
8. The Environment Cell shall adopt risk based random selection of process for verifying on site for certification of QBEA, Compliance of Environment Condition and 5 yearly audit reports.
9. The Qualified Building Environment Auditor could be a firm/ organization or an individual expert and shall be accredited by Quality Council of India (QCI). National Productivity Council or any other organization identified by Government like Indian Green Building Council (IGBC), Bureau of Energy Efficiency (BEE) etc.
10. The qualification of QBEA shall be as per Appendix-B of said notification dated 28.06.2017. The accreditation will be valid for 5 years.
11. The proposal shall be submitted online by the applicant along with soft copy of the proposal along with documents uploaded. The soft copy shall be forwarded to the members for scrutiny of documents.
12. The Cell shall comply with all the conditions stipulated in the notification dated. 28/06/2017 and any subsequent amendments from time to time. The Cell can evolve and propose additional environmental conditions as per requirement. The Conditions may be area specific and notified in advance.

Approving Committee

The approving committee shall consist of

Jt. MD-1	: Chairman
CE (NM)	: Member
CAP	: Member
ACP (NAINA)	: Member
ACP (BP)	: Member Secretary

procedure for Grant of Environment Clearance

	Activity/Process	Responsibility
1	Registration Online on portal, payment of fees	Project proponent
2	Application online along with uploading of all required document as per list	Project proponent/ QBEA
3	Proposal to be examined for any deficiencies	In house Staff- Environment Cell
4	Intimation of meeting scheduled of Environment Cell	SE(HQ)
5	Presentation to Environment Cell	Project Proponent
6	Scrutiny of application and giving recommendations, stipulating conditions, requesting compliances	EC Cell
7	Recording minutes and upload on website for compliance	EC Cell
8	Intimation of meeting scheduled of Approving Committee	ACP(BP)
9	Go through the recommendation and approve the environment clearance to be integrated to the respective building permission section	Approving Committee
10	Upload EC on website, Forwarding copy to the concerned Building permission section	SE(HQ)
11	Development permission integrating condition of EC with EC shall be granted	Approving authority as per delegation of power


The conditions stipulated in the notification dated 28/06/2017 shall be strictly followed.

LIST of documents for submission (to be uploaded on portal) are as under:

1. Authentic and valid Accreditation Certificate QBEA
2. Accreditation revalidation Certificate.
3. Self declaration form-Appendix A by QBEA
4. Form 1-A & Certification by QBEA
5. Updated Form 1A after completion of building construction by QBEA
6. Performance Data & Compliance of building construction by QBEA, every year after completion of Construction.
7. Video Clips to be attached
8. Photographs (with date) to be attached Design details wherever required.
9. Any other related documents felt necessary for the proposal

The application shall be made online through portal of CIDCO at <http://www.cidcoindia.com/EC/>

All concerned to take note of the guidelines and follow them scrupulously.


SE (HQ)

To,

CE (NM)/CE (SP)/CE (NMIA)/CAO/SM

CA&P/ACP (NAINA)/ACP (BP)

All concerned

Architect – through notice board

CC- separately to:

PS to VC&MD

PS to JMD-1